

Town of Robbinsville
Regular Meeting Minutes
June 5, 2019

A regular Town of Robbinsville Meeting was called to order by Mayor Steve Hooper at 1:00 PM at the Town Hall on June 5, 2019.

Council present: Shaun Adams, Brian Johnson, Debbie Beasley

Others present: Steve Hooper, Mayor; Ellen Davis, Town Attorney; Sonya Webster, Finance Director; Shari Birchfield, Town Clerk; Roma Gail Collins; citizen; John Colwell, Revved Up; Robbie Pounds, Graham Star; Carrie Stewart, Town ORC; Brady Cody, citizen; Dana Adams, citizen; Michelle Shiplet, Church Mouse Ministries.

Brian Johnson made a motion to approve the May 1, 2019 budget work session meeting. Shaun Adams seconded the motion. Vote unanimous. Brian Johnson made a motion to approve the May 1, 2019 regular meeting minutes. Shaun Adams seconded the motion. Vote unanimous. Debbie Beasley made a motion to approve the May 22, 2019 budget work session meeting minutes. Shaun Adams seconded the motion. Brian Johnson did not attend the meeting. Motion passed.

Shaun Adams asked to add amend W-2's to the Agenda. Brian Johnson made a motion to approve the agenda with the changes. Debbie Beasley seconded the motion. Vote unanimous.

Old Business:

Mayor Hooper stated that Dirk Cody was going to check to see if he has the necessary pipes for the Snider Town project, he is still waiting to hear back from Mr. Cody. Dana Adams said she would ask him. Brian Johnson made a motion to fix the issue at Snider Town, if Dirk Cody does not have the pipe the Town will purchase the pipes. Debbie Beasley seconded the motion. Vote unanimous.

Debbie Beasley made a motion to approve board procedure Motion 1: Rule 22 - Quorum. Brian Johnson seconded the motion. Shaun Adams voted against, he said he is concerned that if the Mayor and Mayor pro tempore do not come to the meeting that they could hold the Town hostage. The attorney explained to Shaun Adams that we are professionals and are held to a higher standard. Motion passed.

Debbie Beasley made a motion to approve board procedure Motion 2: Rule 2 - Cancelled Meetings. Brian Johnson seconded the motion. Shaun Adams voted against. Motion passed. Brian Johnson asked the attorney to bring back the full board procedures (draft date August 28, 2018) to the next meeting.

New Business:

Brian Johnson made a motion to open public comment. Shaun Adams seconded the motion. Vote unanimous.

Roma Gail Collins asked the status of the drain repairs on her property. Debbie Beasley asked her to give the Town until the end of June to get the catch box cleaned out. Brian Johnson stated that depending on the weather the project should be complete by the end of August, 2019.

Michelle Shippet told the Town the good news that the Public Art Project Grant from Z Smith Reynolds Foundation for \$50,000 has been approved and will begin July 1, 2019.

Shaun Adams interrupted public comment to ask why there was a saw purchased for the Water & Sewer maintenance department and what do they use a saw for. The Mayor explained to Shaun Adams that the old saw had blown up and that the maintenance department use saws to cut pipe, asphalt, rebar, and concrete.

Carrie asked if she needs to add C017 for the Water Plant to the agenda. The Board added it as item #15 to the agenda.

Brian Johnson made a motion to close public comment. Debbie Beasley seconded the motion. Vote unanimous.

Dana Adams addressed the board with suggestions about cleaning up the Town, better lighting on the bypass and improvement of the Town's sidewalks. She suggested that the Town talk to the Sheriff about having inmates help maintain the Town's appearance. She told the Town that she would be happy to get involved to help with these projects. Shaun Adams made a motion to speak to the Sheriff about this suggestion. Debbie Beasley seconded the motion. Vote unanimous.

Shaun Adams interrupted the meeting to amend the agenda. Shaun Adams made a motion to add questionable spending as item #16. Debbie Beasley seconded the motion. Vote unanimous.

Mayor Hooper read Steve Odom's letter to the Board concerning a shared meter. Shaun Adams made a motion to allow the one bill for this property for the property owner. Debbie Beasley seconded the motion. Vote unanimous.

Mayor Hooper explained that the Town's Water Plant won the AWOP award, and the State representative will try to be at the July board meeting to present the award to Carrie Stewart.

Shaun Adams and Attorney Davis stated that it is illegal to poll the Board members for a vote by phone, a Special meeting is required for all Board voting.

Debbie Beasley made a motion to purchase the direct URL address to post the CCR report. Brian Johnson seconded the motion. Shaun Adams approved the motion if we get the agreement in writing, stating that this is a one-time fee. Motion passed.

Debbie Beasley made a motion for the Town to always pick-up trash on the next business day following a Holiday. Brian Johnson seconded the motion. Vote unanimous.

Debbie Beasley made a motion to accept the Downtown Strong Grant for the Main Street facade. Brian Johnson seconded the motion. Shaun Adams voted against. Motion passed.

Debbie Beasley made a motion to move the welcome sign located at the County Recycling Center to a DOT approved location and purchase four new entrance signs, plants and shrubs for the Town of Robbinsville using the new logo stating "Welcome to Robbinsville, Your Natural Destination", with a total cost of \$7,000 and the agreement that the Garden Club will maintain the plants and shrubs. Brian

Johnson asked the Finance Director if the funds are available in the current budget for this expense and she said they are, and that no budget amendment will be needed. Brian Johnson seconded the motion. Shaun Adams voted against.

Debbie Beasley made a motion to purchase six planters and plants for a total cost \$600 to hang in Town, with the agreement that the Garden Club will maintain the plants and shrubs. Brian Johnson seconded the motion. Vote unanimous.

Brian Johnson made a motion to accept the Cox Roofing bid for the new roof at the Tallulah water plant for \$12,478. Debbie Beasley seconded the motion. Vote unanimous. Brian Johnson made a motion to accept Budget Amendment #8 for the new roof, which did not affect the Fund Balance. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to change the Town's property insurance carrier to Gibson Insurance. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to increase the annual support to the Graham County Library from \$5500 to \$7000 in the 2019-2020 budget. Debbie Beasley seconded the motion. Vote unanimous.

The Finance Director suggested that the Town cancel Shari Birchfield's \$50,000 bonding insurance since the County has taken over the Town's tax collections and the past due taxes are collected by Debt Set-off. Shaun Adams said that since she is still collecting payments from three taxpayers for past due taxes that the Town should continue to pay for the \$50,000 bonding insurance. Debbie Beasley agreed.

Debbie Beasley made a motion to include \$3,000 support for the Senior Center in the 2019-2020 budget. Shaun Adams seconded the motion. Vote unanimous.

Brian Johnson made a motion to include \$5,000 in the 2019-2020 budget for the blue storage tank SCADA monitoring system at the Long Creek water plant. Debbie Beasley seconded the motion. Vote unanimous.

Debbie Beasley made a motion to lower the 2019 millage rate from .65 to .60 per \$100. Shaun Adams seconded the motion. Vote unanimous.

There will be a Special Board Meeting Public Budget Hearing on Wednesday, June 12, 2019 at 3:00 PM at the Town Hall, and a Special Board Meeting to approve the Budget Wednesday, June 26, 2019 at 1:00 PM at the Town Hall.

Brian Johnson made a motion to accept Budget Amendment #6 - adjustment to expense accounts after the Finance Director review on 6/15/19 (\$5,430 - Water & Sewer Fund) This amendment did not affect the Fund Balance. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to accept Budget Amendment #7 - adjustment to expense accounts after the Finance Director review on 6/15/19 (\$10,500 - General Fund) This amendment did not affect the Fund Balance. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to accept Budget Amendment #9 - to pay the 2014 Chevrolet Traverse Ally loan in full (\$3,521 - Water & Sewer Fund) This amendment did not affect the Fund Balance. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to accept Budget Amendment #10 - to adjust Water Plant salaries due to holiday pay and higher rate employee filling in for lower rate employee during cancer treatments. (\$17,300 - Water & Sewer Fund) This amendment did not affect the Fund Balance. Debbie Beasley seconded the motion. Vote unanimous.

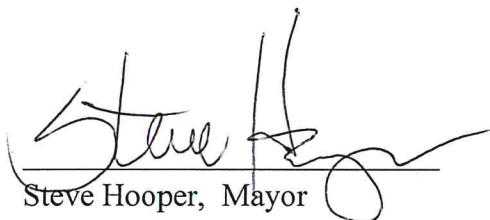
Shaun Adams made a motion to issue the amended W-2's from the prior year's State Audit. Debbie Beasley seconded the motion. Vote unanimous. Shaun Adams stated that he will get a list for the Finance Director in order to prepare the amended W-2's.

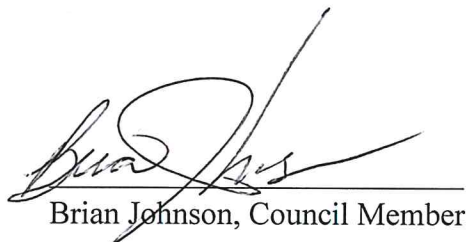
Brian Johnson made a motion to use funds out of Water Plant department supplies to install a new finished water chlorine/PH analyzer to replace the damaged Hach CL17. (\$3,785). Debbie Beasley seconded the motion. Vote unanimous.

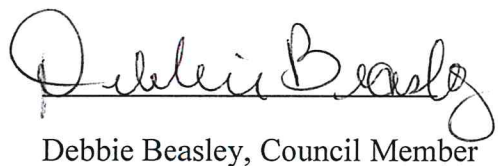
Shaun Adams questioned a few credit card purchases from the previous fiscal year. The Finance Director explained to him that she would have to pull the back-up information in order to answer his questions from June, 2018 and will bring the information back to the July Board meeting.

There was no closed session.

Brian Johnson made a motion to adjourn the meeting at 2:50 PM. Debbie Beasley seconded the motion. Vote unanimous.

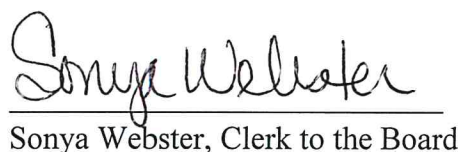

Steve Hooper, Mayor


Brian Johnson, Council Member


Debbie Beasley, Council Member

Shaun Adams, Council Member

ATTEST:


Sonya Webster, Clerk to the Board